CAMPUS ADMINISTRATIVE POLICY JUSTIFICATION

Policy Title: Graduation Deadlines
Policy Number: 7017
Policy Functional Area: Student Affairs

Date Submitted: October 15, 2019
Proposed Action: Approve Update
Brief Description: This policy establishes uniform deadlines and procedures for students, schools, and colleges to follow regarding graduation each term.

Desired Effective Date: May 1, 2020
Responsible University Officer: Provost and Executive Vice Chancellor for Academic and Student Affairs
Interim Vice Provost and Senior Vice Chancellor for Student Success and Achievement

Responsible Office: Office of the University Registrar
Policy Contact: Office of the University Registrar
Last Reviewed/Updated: January 1, 2012
Applies to: CU Denver

Reason for Policy: The University wants to ensure students intending to graduate at the end of a given term submit their online application for graduation on time, are listed in the commencement program, receive communications regarding commencement ceremony registration, and have timely access to transcripts and diplomas.

I. REASON FOR PROPOSED ACTION

The recommended edits provide clarity to referenced titles where appropriate and provide two additional procedural steps which have evolved over time.

II. STAKEHOLDER ENGAGEMENT IN THE POLICY REVIEW

Provost (6-30-20)
AVC Student Success (L. Bowman, 3-4-20)
Executive Director, Academic Advising (N. Hen, 12-17-19)
AD/ASG (12-13-19)
Schools & Colleges Advisors (CLAS, 12-19-19)
Senior Associate Dean Graduate School (I. Wefes, 11-12-19, 2-18-20)
Assistant Dean Graduate School Anschutz (S. Cox, 11-12-19)
Undergraduate Admissions (C. Wilson, 12-13-19)
AVC Academic Operations (N. Viveiros, 12-13-19)
Student Government (J. Sutliff, 12-13-19)
Registrar (C. John, 10-15-19, 2-27-20)
Policy Coordination Manager (M. Heredia, ongoing involvement)

III. LEGAL REVIEW

A. Do you think legal review would be required for these proposed changes?

   No

   1. If no, please explain. No substantive legal changes

   2. If yes, what is your plan to get the legal review? N/A

   3. Date legal review completed: N/A

   4. Person completing legal review: N/A

IV. FISCAL REVIEW: Are there any financial (human resources, technology, operations, training, etc.) or other resource impacts of implementing this policy (e.g., cost savings, start-up costs, additional time for faculty or staff, new systems, or software)?  No