

**CAMPUS ADMINISTRATIVE POLICY JUSTIFICATION**

**Policy Title: Name of Policy**

Policy Number: XXX Functional Area: *Academic Affairs (1000),*

 *Administration and Finance (2000), General*

 *Administration (3000), Human Resources*

 *(4000), Information Technology (5000), Research*

 *(6000), Student Affairs (7000)*

**Date Submitted:** TBD

**Proposed Action:** Approve Update/Rescission/New Policy/FYI Only

**Desired Effective Date:** TBD

**Last Official Review:** TBD

**Responsible Officer/s:** As applicable

**Lead/s:** As applicable

**Applies to:** CU Denver Campus

**Reason for Policy:** This policy….

# I. PROPOSED ACTION AND SUMMARY OF CHANGES

Provide a brief justification for the action and summary of changes.

# II. REVIEWER ENGAGEMENT

List all the offices and personnel who participated in drafting or reviewing this policy. Include suggested participants.

# IV. FISCAL REVIEW

# Are there any financial (human resources, technology, operations, training, etc.) or other resource impacts of implementing this policy (e.g., cost savings, start-up costs, additional time for faculty or staff, new systems, or software)? Yes/No

# If yes, please explain: