**Agenda and Minutes for Tuesday November 14 2023 (1:30-3:00 pm via Zoom)**

<https://ucdenver.zoom.us/j/4447342010>

Attending:

Agenda:

* Ex Officio Member Updates
  + Crystal
    - AI – l[ast workshop Dec 1](https://cu-tips.corsizio.com/c/651b21359b8ef63541e4fb12)
    - Instructional Accessibility Specialist (.4 FTE). Funded for 2 years through DEI office and TIPS, for Ally implementation and documentation.
  + Nik
    - Anthology Ally Launch – Dec 18 launch for spring use. Training through TIPS. Orientation communication to faculty in January. There will also be a communication to students through Canvas.
    - Respondus Monitor Usage and Survey. At CU Denver, ~2,000 students using it in 62 classes (~55 faculty members). Survey to faculty in January about use.
  + Corey
    - [Classroom Upgrade Status and Summer 2024 List](https://olucdenver.sharepoint.com/:x:/s/ProjectCUDenverClassroomAudit/EbIfF1i_TopHtH97rsobE4UBw40DRKfNwUS3IdPdjqm_9g?e=xYcSbJ)
    - Dec 18 upgrade will happen in NC 1405. We can check it out in Jan-Feb
* New quick question from Antonio Farias:
  + What would we (faculty) think of a pop-up message in Canvas prompting students to respond to the Pulse survey (Nik chime in on this topic)
    - We all agree that this is not a good use of Canvas announcements/pop-up messages. Bud will reply to Antonio
* New important topic: Policies and Procedures for researcher access to data, esp. Canvas/LMS data
  + Concerns/issues:
    - What does our contract with Instructure say about data use? CU owns the data and it is ours. The Provost is the owner of the data.
      * <https://www.cu.edu/security/data-trustees>
    - How are students and faculty opted out or in?
  + A policy is needed for this kind of data access
    - There is strong feeling that access to this data should be via opt-in by students
    - Perhaps we are not the ones to create such a policy. Another separate team/committee could be developed to take this up. We could recommend the creation of this committee. Legal should be involved, as should faculty, data owners, COMIRB, and students.
    - This situation also raises concerns about the Grand Challenges process. Why was this project granted?
    - Canvas data (and perhaps other digital data) needs to be clearly specified in this document: <https://www.cu.edu/security/data-trustees>
    - Letter addressed to Sasha, FA ExComm, Katie, Matt M, Beth M, Provost Nakuma
* Other business
  + LETTS leadership next year

Faculty Assembly / Learning, Education, Teaching, Technology, and Scholarship

AY23-24

[Website](https://www.ucdenver.edu/faculty-staff/faculty-assembly/denver-campus/denver-campus-committees/faculty-assembly-committees/learning-educational-technology-teaching-and-scholarship-committee) | [MS Teams](https://olucdenver.sharepoint.com/:w:/s/LETTS/ETt4wDeZRFFEj7cuDt2keHUB8kreZMk5SgHh2MFAoS5xQw?e=mMatBH)

**Membership**

* Bud Talbot (chair) | School of Education & Human Development
* Jiban Khuntia | Business School
* Amy Hasinoff | College of Liberal Arts & Sciences
* Dot Donovan | Auraria Library
* Charles Musiba | College of Liberal Arts & Sciences
* Maria Fernandez-Martinez | College of Liberal Arts & Sciences
* Storm Gloor | College of Arts & Media
* Lorne Bregitzer | College of Arts & Media (guest?)
* Sandy Zook | School of Public Affairs
* Maryam Darbeheshti | College of Engineering, Design & Computing
* Priyanka deSouza | College of Architecture & Planning

**Ex officio**

* Crystal Gasell | TIPS
* Nik Hunnicut| OIT – Academic Technology
* Corey Parham | OIT - Classroom AV
* Sheard Goodwin | OIT – Network