[Insert Date]

[Insert Participant Name]

[Insert Participant Address]

Or

[Subject line: Thank You for Participating in the <Insert Study Name> Study]

Dear [Insert Participant Name],

On behalf of the [insert Study Name] team, I would like to thank you for your time and commitment to this study and for helping to advance [insert research area] research. Dedicated volunteers like you are essential to the development of new insights and ultimately a cure for [insert research area] disease.

Over the next [insert time to close the study, e.g. six months], other dedicated participants like you will be finishing the study. After all volunteers have completed the study, we will be analyzing the data collected and publishing the results of this research. The analysis and publication of results can be a long process, but we remain committed to informing study participants and the greater [insert research area] communities. Once results are available, we will [email you/post online/mail you] a summary of the study findings via [provide channel through which participants will be notified: website posting, email, letter, etc.]. Please notify us if you change your contact information we may reach you once results are available.

[*Optional:* In addition, we would like to learn more about your experience in the <insert Study Name> study so that we can improve our processes for future research participants. Your participation in this survey is yet another way that you are contributing to research as your feedback will help us improve the enrollment process for future studies and speed research. Please complete the survey <found on this website: <[insert hyperlink](https://foxtrialfinder.michaeljfox.org/)> OR enclosed and return <to the address below by mail or in-person>].

Thank you again for taking an active role in furthering [insert research area] research. [*Optional:* If you are interested in participating in other studies, additional research opportunities for [insert research area] may be found on [www. <insert>](http://www.foxtrialfinder.org).]

Please do not hesitate to contact me if you have any questions.

Sincerely,

[Site Contact Name]

[Contact Phone]

[Contact Email]

[Address]