



Center for Faculty Development & Advancement

UNIVERSITY OF COLORADO DENVER | ANSCHUTZ MEDICAL CAMPUS

HSI Faculty Fellow Description (CFDA)

The University of Colorado Denver Anschutz Medical Campus for Faculty Development & Advancement (CFDA) and the Hispanic Serving Institution (HSI) Operational Team seek a Faculty Fellow whose role will focus on working with Latinx faculty and staff on campus. The Faculty Fellow will facilitate three group conversations with Latinx faculty and staff during the 2024-2025 AY (preferably two in Fall 2024 and one in early Spring 2025). Based on the faculty and staff conversations, the Faculty Fellow will work with the HSI Operational team to develop an action plan to address Latinx faculty and staff needs. The Faculty Fellow may also propose other programs and activities that will engage Latinx faculty and staff.

Essential Requirements for Position

- Current full-time faculty member on the Denver Campus.
- Provide assistance and support to the CFDA in the development, implementation, and evaluation of CFDA program goals related to supporting Latinx faculty and staff.
- Provide leadership for strategic professional development programming, in collaboration with the CFDA team, aligned to the Center's strategic plan and beliefs about adult learning.
- Model strong and effective collaboration, interpersonal skills, and problem-solving skills.
- Work effectively with diverse faculty populations

Project focus for this position:

The main project for this Faculty Fellow position is to facilitate a series of conversations to learn about the unique contributions, opportunities, and challenges Latinx faculty and staff at CU Denver. These pláticas will form the basis for creating an actionable plan during Spring 2025 that identifies opportunities to advocate for institutional resources and support for professional development and community-building events and programs for Latinx faculty and staff.

The goals for these conversations are:

1. To build a community of support rooted in the lived experiences of Latinx faculty and staff at CU Denver.

2. To foster connections across and between Latinx faculty and staff.
3. To identify avenues of support for professional development and opportunities to sustain community building.

As a member of the Faculty Fellow cohort, participate in strategic planning of campus initiatives.

This Faculty Fellow will also be subject to the benefits and requirements shared by all CFDA Faculty Fellows outlined on the CFDA Faculty Fellows page:

<https://www.ucdenver.edu/centers/cfda/about-us/faculty-fellows>.

Benefits to Participating

- Annual professional development stipend of \$3000.
- Experience in strategic & creative program development and project management
- Connections with CFDA staff and Faculty Affairs leadership
- Additional opportunities to provide leadership in CFDA programming

Time Requirement

The HSI Faculty Fellow position will require approximately 50 hours of work over the course of the academic year. Time may be distributed differently across fall and spring. Additionally, this Faculty Fellow must:

- Meet with the Director of the CFDA each semester to discuss their offerings.
- **Attend one meeting per semester with the CFDA Faculty Fellows group.**

This is a nine-month commitment, lasting from October 2024 through June 2025.

Compensation

The Faculty Fellow will receive a \$3000 professional development stipend.

Diversity and Equity:

The CFDA welcomes individuals of all identities to apply for this position: for example, all genders, Veterans, individuals with disabilities, and individuals of all races and nationalities.

To Apply:

To apply for an open position, please email the materials listed below to the CFDA at:

cfda@ucdenver.edu

Application Deadline: Friday, September 13, 2024 by 11:59 pm

You will be asked to provide the following documentation:

- Curriculum Vitae
- Letter from Applicant Discussing:
 - Your interest in this position
 - How you would approach several of the Potential Projects for this Position listed above
 - Additional examples of programming you might design or provide in this role
 - How you would support a diverse community of faculty through this role
 - Reasons that your experience as a faculty member would serve as a basis for supporting other faculty members' growth.
- Letter of support from your Chair or Dean Discussing:
 - Your suitability for this role
 - Your broader strengths and potential contributions as a faculty member
 - The chair or dean must also verify your current good standing as a faculty member within your department.

Review Process

- Applications must be received by Friday, September 13, 2024 (11:59 pm). CFDA staff and members of the HSI operational team will review applications.
- Selected applicants will be asked to attend a 30-minute Zoom interview with one CFDA staff member and three members of the HSI operational team and one CFDA staff member to discuss their interest and qualifications.
- Interviews will be conducted starting Friday, September 20, through Wednesday, September 25.
- The anticipated start date is Monday, October 1, 2024.