

Office of International Affairs
International Student & Scholar Services

Concurrent Enrollment Form

U.S. Citizenship and Immigration Service regulations for maintaining status in the United States require all international students to be fully enrolled. Undergraduates must take 12 credit hours each semester and graduate students must take 5 graduate credit hours each semester.

An F-1 student can be enrolled in two different SEVIS-approved F-1 schools at the same time as long as the enrollment in both schools amounts to a full course of study. The concurrent enrollment provision requires the school that the student will earn his/her degree and Form I-20 to handle all SEVIS and other reporting requirements, and to ensure that the student is pursuing a full course of study.

Concurrent enrollment applies to students who will be registered for less than full-time at the University of Colorado Denver and who are relying on enrollment at another school in order to meet the requirement that they be enrolled for a full course of study.

ISSS can refuse to accept concurrent enrollment requests and require that the student take all 12 (undergraduate) or 5 (graduate) hours at the University of Colorado Denver.

Section I: CU DENVER

Name of Student: _____ Date: _____

CU Denver Student ID Number: _____ Major: _____

Number of credit hours student is currently taking at CU Denver: _____ (Attach class schedule)

Course name(s) and credit student intends to take: _____

Reason to take classes outside of CU Denver:

- Class(es) is/are not offered at CU Denver this term
- Student must take a class/classes not offered at CU Denver (pre-requisite)
- Student is on Restricted Academic Probation and is not able to enroll in the Student Success Seminar
- Other (please explain below)

Additional Justification: _____

Signature of the Academic Advisor: _____ Printed name: _____

Section II: Institution of concurrent enrollment (Name) _____

Semester student is requesting concurrent enrollment: _____

Procedures: Student must fill out this form in order to request a letter of concurrent enrollment. After student registered for credits, s/he will turn in an unofficial transcript at the beginning of the semester as proof of enrollment. At the end of the semester, the student will turn in a second unofficial transcript as proof of total credits earned. Failure to do any of the steps may result in the student falling out of F-1 status.