

# University of Colorado Payroll Calendar – Denver and Anschutz – January 2023

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
					1
<b>New Year's Day Observed</b> 2 UCCS, AMC, UCD, SYS closed	3 <b>BW uploads due 9 am</b> <b>Processing BW122422</b> <b>NO OFF-CYCLE THIS WEEK</b> *	4 <b>Run Payroll Register</b> <b>BW122422</b> <b>PULL DEADLINE 10 AM:</b> <b>BW PPE 122422</b> <b>NO OFF-CYCLE THIS WEEK</b> *	5	6 <b>BW122422 PAYDAY</b> <b>(Pay Run ID BW122422)</b> <b>NO OFF-CYCLE THIS WEEK</b> *	7/8 PPE 01/07/23 Pay Run ID BW010723  Earn dates 12/25/22-01/07/23
9	10 OC010523 uploads due 5 pm	11 Processing OC010523	12 <b>BW uploads due 5 pm</b>  CU Denver @ 5 pm (MON 1/31) Additional Pay Deadline MON Data Entered for approval	13 <b>Processing BW010723</b> <b>OC010523PAYDAY</b>  CU Denver @ 5 pm (MON 1/31) Vacation Payout Forms due to HR	14/15
<b>MLK Day</b> 16 UCB, SYS, UCCS, Anschutz, UCD closed (Bank holiday)	17 <b>Run Payroll Register</b> <b>BW010723</b> <b>NO OFF-CYCLE THIS WEEK</b> *	18 <b>PULL DEADLINE 10 AM:</b> <b>BW PPE 010723</b> <b>NO OFF-CYCLE THIS WEEK</b> *	19 MON uploads due 5 pm Pay Run ID MN013123 Processing MN PPE 01/31/23	20 Processing MN013123 <b>BW010723 PAYDAY</b> <b>(Pay Run ID BW010723)</b> <b>NO OFF-CYCLE THIS WEEK</b> *	21/22 PPE 01/21/23 Pay Run ID BW012123  Earn dates 01/08-01/21/23
23 Processing MN013123	24 Run Payroll Register MON PPE 01/31/23 OC011923 uploads due 5 pm	25 Processing OC011923	26 <b>BW uploads due 5 pm</b>	27 <b>PULL DEADLINE 10 AM:</b> <b>MON PPE 013123</b> <b>Processing BW012123</b> <b>OC011923 PAYDAY</b>	28/29
30 <b>Run Payroll Register</b> <b>BW012123</b>	31 <b>MON PPE 01/31/23 PAYDAY</b> Pay run ID MN013123 OC012623 uploads due 5 pm				

**No Off-Cycle Payroll – for the week of January 2<sup>nd</sup> and 16<sup>th</sup>. Submit Additional Pay Forms for OC to HR by 5:00 pm on Friday.**

# University of Colorado Payroll Calendar – Denver and Anschutz – February 2023

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
		1 Processing OC012623 PULL DEADLINE 10 AM: BW PPE 012123	2	3 BW012123 PAYDAY (Pay Run ID BW012123) OC012623 PAYDAY	4/5 PPE 02/04/23 Pay Run ID BW020423  Earn dates 01/22-02/04/23
6	7 OC020223 uploads due 5 pm	8 Processing OC020223	9 BW uploads due 5 pm	10 Processing BW020423 OC020223 PAYDAY	11/12
13 Run Payroll Register BW020423  CU Denver @ 5 pm (MON 2/28) Additional Pay Deadline MON Data Entered for approval	14 NO OFF-CYCLE THIS WEEK *  CU Denver @ 5 pm (MON 2/28) Vacation Payout Forms due to HR	15 PULL DEADLINE 10 AM: BW PPE 020423 NO OFF-CYCLE THIS WEEK *	16 MON uploads due 5 pm Pay Run ID MN022823 Processing MN PPE 02/28/23	17 Processing MN022823 BW020423 PAYDAY (Pay Run ID BW020423) NO OFF-CYCLE THIS WEEK *	18/19 PPE 02/18/23 Pay Run ID BW021823  Earn dates 02/05-02/18/23
20 President's Day Anschutz CLOSED  Processing MN022823	21 Run Payroll Register MON PPE 02/28/23 OC021623 uploads due 5 pm	22 Processing OC021623	23 BW uploads due 5 pm	24 PULL DEADLINE 10 AM: MON PPE 022823 Processing BW021823 OC021623 PAYDAY	25/26
27 Run Payroll Register BW021823	28 MON PPE 02/28/23 PAYDAY Pay run ID MN022823 OC022323 uploads due 5 pm				

**No Off-Cycle Payroll – for the week of February 13<sup>th</sup>. Submit Additional Pay Forms for OC to HR by 5:00 pm on Friday.**

## University of Colorado Payroll Calendar – Denver and Anschutz – March 2023

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
		1 PULL DEADLINE 10 AM: BW PPE 021823 Processing OC022323	2	3 BW21823 PAYDAY (Pay Run ID BW021823) OC022323 PAYDAY	4/5 PPE 03/04/23 Pay Run ID BW030423  Earn dates 02/19-03/04/23
6	7 OC030223 uploads due 5 pm	8 Processing OC030223	9 BW uploads due 5 pm	10 Processing BW030423 OC030223 PAYDAY	11/12
13 Run Payroll Register BW030423	14 OC030923 uploads due 5 pm	15 PULL DEADLINE 10 AM: BW PPE 030423 Processing OC030923	16  CU Denver @ 5 pm (MON 3/31) Additional Pay Deadline MON Data Entered for approval	17 BW030423 PAYDAY (Pay Run ID BW030423) OC030923 PAYDAY  CU Denver @ 5 pm (MON 3/31) Vacation Payout Forms due to HR	18/19 PPE 03/18/23 Pay Run ID BW031823  Earn dates 03/05-03/18/23
20	21 MON uploads due 5 pm Pay Run ID MN033123 Processing MN PPE 03/31/23 NO OFF-CYCLE THIS WEEK *	22 Processing MN033123 NO OFF-CYCLE THIS WEEK *	23 Processing MN033123 BW uploads due 5 pm	24 Run Payroll Register MON PPE 03/31/23 Processing BW031823 NO OFF-CYCLE THIS WEEK *  UCD closed	25/26
27 Run Payroll Register BW031821	28 OC032323 uploads due 5 pm	29 PULL DEADLINE 10 AM: MON PPE 033123 PULL DEADLINE 10 AM: BW PPE 031823 Processing OC032323	30	31 MON PPE 03/31/23 PAYDAY Pay run ID MN033123 BW031823 PAYDAY (Pay Run ID BW031823) OC032323 PAYDAY	

**No Off-Cycle Payroll – for the week of March 20<sup>th</sup>. Submit Additional Pay Forms for OC to HR by 5:00 pm on Friday.**

## University of Colorado Payroll Calendar – Denver and Anschutz – April 2023

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
					1/2 PPE 04/01/23 Pay Run ID BW040123  Earn dates 03/19-04/01/23
3	4 OC033023 uploads due 5 pm	5 Processing OC033023	6 BW uploads due 5pm	7 Processing BW040123 OC033023 PAYDAY	8/9
10 Run Payroll Register BW040121	11 OC040623 uploads due 5 pm	12 PULL DEADLINE 10 AM: BW PPE 040123 Processing OC040623	13 CU Denver @ 5 pm (MON 4/30) Additional Pay Deadline MON Data Entered for approval	14 BW040123 PAYDAY (Pay Run ID BW040123) OC040623 PAYDAY CU Denver @ 5 pm (MON 4/30) Vacation Payout Forms due to HR	15/16 PPE 04/15/23 Pay Run ID BW041523  Earn dates 04/02-04/15/23
17	18 MON uploads due 5 pm Pay Run ID MN043023 Processing MN PPE 04/30/23 NO OFF-CYCLE THIS WEEK  *	19 Processing MN043023 NO OFF-CYCLE THIS WEEK  *	20 Processing MN043023 BW uploads due 5pm	21 Run Payroll Register MON PPE 04/30/23 Processing BW041523 NO OFF-CYCLE THIS WEEK  *	22/23
24 Run Payroll Register BW041521	25 OC042023 uploads due 5 pm	26 PULL DEADLINE 10 AM: MON PPE 043023 PULL DEADLINE 10 AM: BW PPE 041523 Processing OC042023	27	28 MON PPE 04/30/23 PAYDAY Pay run ID MN043023 BW041523 PAYDAY (Pay Run ID BW041523) OC042023 PAYDAY	29/30 PPE 04/29/23 Pay Run ID BW042923  Earn dates 04/16-04/29/23

**No Off-Cycle Payroll – for the week of April 17<sup>th</sup>. Submit Additional Pay Forms for OC to HR by 5:00 pm on Friday.**

## University of Colorado Payroll Calendar – Denver and Anschutz – May 2023

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
1	2 OC042723 uploads due 5 pm	3 Processing OC042723	4 BW uploads due 5pm	5 Processing BW042923 OC042723 PAYDAY	6/7
8 Run Payroll Register BW042921	9 OC050423 uploads due 5 pm	10 PULL DEADLINE 10 AM: BW PPE 042923 Processing OC050423	11	12 BW042923 PAYDAY (Pay Run ID BW042923) OC050423 PAYDAY	13/14 PPE 05/13/23 Pay Run ID BW051323 Earn dates 04/30-05/13/23
15 CU Denver @ 5 pm (MON 5/31) Additional Pay Deadline MON Data Entered for approval	16 <b>NO OFF-CYCLE THIS WEEK</b> * CU Denver @ 5 pm (MON 5/31) Vacation Payout Forms due to HR	17 <b>NO OFF-CYCLE THIS WEEK</b> *	18 MON uploads due 5 pm Pay Run ID MN053123 Processing MN PPE 05/31/23 BW uploads due 5pm	19 Processing MN053123 <b>NO OFF-CYCLE THIS WEEK</b> *	20/21
22 Processing MN053123	23 Run Payroll Register MON PPE 05/31/23 Processing BW051323 OC051823 uploads due 5 pm	24 Run Payroll Register BW051321 PULL DEADLINE 10 AM: BW PPE 051323 Processing OC051823	25	26 PULL DEADLINE 10 AM: MON PPE 053123 BW051323 PAYDAY (Pay Run ID BW051323) OC051823 PAYDAY	27/28 PPE 05/27/23 Pay Run ID BW052723 Earn dates 05/14-05/27/23
<b>Memorial Day</b> ALL CAMPUSES CLOSED (Bank holiday)	29 OC052523 uploads due 5 pm	30 MN053123 PAYDAY Pay Run ID MN053123 Processing OC052523	31		

**No Off-Cycle Payroll – for the week of May 15<sup>th</sup>. Submit Additional Pay Forms for OC to HR by 5:00 pm on Friday.**

## University of Colorado Payroll Calendar – Denver and Anschutz – June 2023

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
			1 BW uploads due 5pm	2 OC052523 PAYDAY Processing BW052723	3/4
5 Run Payroll Register BW052721	6 OC060123 uploads due 5 pm	7 PULL DEADLINE 10 AM: BW PPE 052723 Processing OC060123	8	9 BW052723 PAYDAY (Pay Run ID BW052723)  OC060123 PAYDAY	10/11 PPE 06/10/23 Pay Run ID BW061023  Earn dates 05/28-06/10/23
12	13 OC060823 uploads due 5 pm	14 Processing OC060823	15 BW uploads due 5pm  CU Denver @ 5 pm (MON 6/30) Additional Pay Deadline MON Data Entered for approval	16 Processing BW061023 OC060823 PAYDAY  CU Denver @ 5 pm (MON 6/30) Vacation Payout Forms due to HR	17/18
19 Run Payroll Register BW061021	20 MON uploads due 5 pm Pay Run ID MN063023 Processing MN PPE 06/30/23 <b>NO OFF-CYCLE THIS WEEK</b> *	21 Processing MN063023 PULL DEADLINE 10 AM: BW PPE 061023 <b>NO OFF-CYCLE THIS WEEK</b> *	22 Processing MN063023	23 Run Payroll Register MON PPE 06/30/23 BW061023 PAYDAY (Pay Run ID BW061023) <b>NO OFF-CYCLE THIS WEEK</b> *	24/25 PPE 06/24/23 Pay Run ID BW062423  Earn dates 06/11-06/24/23
26	27 OC062223 uploads due 5 pm	28 PULL DEADLINE 10 AM: MON PPE 063023 Processing OC062223	29 BW uploads due 5pm	30 MN063023 PAYDAY Pay Run ID MN063023 Processing BW062423 OC062223 PAYDAY	

No Off-Cycle Payroll – for the week of June 19<sup>th</sup>. Submit Additional Pay Forms for OC to HR by 5:00 pm on Friday.