**Observation Template (for Reviewer)[[1]](#endnote-1)**

The following template may help you in noting aspects of the class that you can later incorporate into your comments on the Observation Tool. By noting the time at which various activities occurred, you will be able to make some comments about the pacing of the class.

To start, please note below the categories of the items that you and your colleague decided were the most important for this observation. These are the aspects of the class on which you should focus your note taking. This template is for your use only, and is not meant to be shared with your colleague, unless you choose to do that.

Categories for Observation:

|  |  |
| --- | --- |
| **Time** | **Class Activity** |
|  |  |

|  |  |
| --- | --- |
| **Time** | **Class Activity** |
|  |  |

1. From the University of Arizona (<http://oia.arizona.edu/sites/default/files/Classroom%20Observation%20Template_2.docx>.) [↑](#endnote-ref-1)