

# Graduate Certificate Completion Form

**NOTE: Requires Adobe Acrobat to fill-in and sign**

Please complete this form if you have completed the requirements for a graduate certificate (whether you are a non-degree certificate only student or a degree-seeking student earning the certificate in addition to your degree). Completing this form allows the Graduate School to approve the awarding of your certificate.

Name as on University  
Records (Last, First Middle)

Student Number

Email Address

Degree

Certificate

Please list below the courses that apply toward your certificate in chronological order (**beginning with the oldest and ending with the most current**). Course numbers/names, credit hours, and grades must match those recorded on your transcript.

Course Number	Term	Course Title	Degree Requirement*	Credit Hours	Grade
			<input type="radio"/> Yes <input type="radio"/> No		
			<input type="radio"/> Yes <input type="radio"/> No		
			<input type="radio"/> Yes <input type="radio"/> No		
			<input type="radio"/> Yes <input type="radio"/> No		
			<input type="radio"/> Yes <input type="radio"/> No		
			<input type="radio"/> Yes <input type="radio"/> No		
			<input type="radio"/> Yes <input type="radio"/> No		
			<input type="radio"/> Yes <input type="radio"/> No		
			<input type="radio"/> Yes <input type="radio"/> No		
			<input type="radio"/> Yes <input type="radio"/> No		
			<input type="radio"/> Yes <input type="radio"/> No		

\* Certificate courses are only eligible for financial aid if they also count toward your degree.

Semester of Completion

Year

Student Name

Student Signature

Date:

**Approved (Required Signatures):**

Certificate Program Director Name

Certificate Program Director Signature

The courses listed above with the grades earned meet the certificate requirements.

Date:

Graduate School Name

Graduate School Signature

Date: