

# Green Procurement for Student Fee-Funded Events Policy

**Last Revised: 3/18/20**

## Article I: Purpose

1. The University of Colorado Denver Student Government Association (CU Denver SGA) recognizes that student fee-funded events are significant sources of the consumption and purchasing of goods and services. Each of these goods has an environmental impact as a result of the product’s manufacture, delivery, use, and disposition.
2. The purpose of this policy is to set a standard of sustainable and environmentally preferable procurement to demonstrate the University of Colorado Denver’s Student Government Association (SGA) commitment to environmental stewardship.

## Article II: Definitions

1. Environmentally Preferable Products (EPP) are products or services with a reduced effect on human health or the environment when compared with products or services that serve the same purpose.
2. Sustainable products are products that have reduced environmental impact because of the way they are made, used, transported, stored, packaged and disposed of. When determining whether a product is sustainable, the following standards should be considered:
3. Biobased
4. Biodegradable
5. Carcinogen-free
6. Heavy material free
7. Compostable
8. Recycled toxicity
9. Rechargeable
10. Reduced packaging
11. Reusable or refurbished
12. Reduced greenhouse gas emission

k. Energy, resource and water efficient

C. Swag items

a. Swag items are materials purchased for a group or organization that are given students, faculty, or staff to bring more awareness about the group (i.e. pens, hats, shirts, backpacks, etc.).

## Article III: Who Must Comply

A. Student Organizations and Student Government who uses student fee money to provide events to the students.

## Article IV: Policy Statement

A. The Finance and Funding Committee will review all expenditures throughout the year to ensure they are pursuant of the CU Denver fiscal policy and this policy.

B. Student-Fee funded events must follow the proper procedures in purchasing materials for their events. Items looking to purchase must follow these guidelines:

a. Bio-based Products

1. Purchasing of bio-based, bioplastic, or biodegradable single-use products is mandatory. This includes bags, cutlery, plate ware, and beverage cups.
2. Compostable plastic products shall meet the American Society of Testing Materials (ASTM) standards as found in ASTM D6400-04
3. Paper products and construction products made from non-wood, plant-based contents such as agricultural crops and residues are encouraged.

b. Swag Items

i. Recommend purchasing ethical “swag” items from the Sustainable Compliant Vendor List provided by the Auraria Sustainable Campus

Program (ASCP) subcommittee is highly encouraged.

c. Compostable-compliant Vendors

1. Requesting that vendors do not provide single-use products as listed above to events is mandatory.
2. The ASCP has made a Sustainable Vendors List and using vendors from this list is highly encouraged.

d. Food

i. Leftover food items shall be reported through the “Share Meals” phone application for pick-up to be taken to the Tri-Institutional Food Distribution.

## Article V. Budget Process

A. Do we need this?

## Article VI. Amendments and Adoption of Bylaws

1. Any amendments to these bylaws must be approved by a two-thirds (2/3) majority vote of the CU Denver SGA Senate.
2. Upon approval, amendments will go into effect immediately.