



**DEADLINES FOR DOWNTOWN DENVER CAMPUS STUDENTS
PLANNING TO GRADUATE DURING THE 2024-2025 ACADEMIC YEAR**

Some schools & colleges may have earlier deadlines than what is listed below. Students should contact their individual school or college for confirmation.

DEADLINES FOR NON-THESIS MASTER'S STUDENTS & EdD STUDENTS

REQUIREMENTS FOR GRADUATION:	DECEMBER 2024 FALL GRADUATION	MAY 2025 SPRING GRADUATION	AUGUST 2025 SUMMER GRADUATION
Mater's students only (MCJ Exempt): Submit Application for Admission to Candidacy form to your Program Director or Dean	September 4, 2024	February 5, 2025	June 17, 2025
Submit Application for Graduation (through UCDAccess student portal) to notify the University of intent to graduate	September 4, 2024	February 5, 2025	June 17, 2025
Submit Request for Examination to your Program Director or Dean to schedule final examination/defense	2 weeks prior to exam No later than: November 22, 2024	2 weeks prior to exam No later than: April 25, 2025	2 weeks prior to exam No later than: July 18, 2025
Take final Master's comprehensive exam OR defend project, report, capstone, portfolio, or dissertation	December 6, 2024	May 9, 2025	August 1, 2025
Complete Exit Survey via e-mailed link	December 13, 2024	May 16, 2025	August 1, 2025
END OF TERM	December 14, 2024	May 17, 2025	August 2, 2025
COMMENCEMENT CEREMONY	December 14, 2024	May 17, 2025	December 13, 2025

DEADLINES FOR THESIS MASTER'S STUDENTS & PhD/PsyD STUDENTS

REQUIREMENTS FOR GRADUATION:	DECEMBER 2024 FALL GRADUATION	MAY 2025 SPRING GRADUATION	AUGUST 2025 SUMMER GRADUATION
Mater's students only (MCJ Exempt): Submit Application for Admission to Candidacy form to your Program Director or Dean	September 4, 2024	February 5, 2025	June 17, 2025
Submit Application for Graduation (through UCDAccess student portal) to notify the University of intent to graduate	September 4, 2024	February 5, 2025	June 17, 2025
Submit thesis/dissertation as a PDF for format review via email	November 1, 2024	April 4, 2025	July 3, 2025
Submit Request for Examination to your Program Director or Dean to schedule final defense	2 weeks prior to exam No later than: November 8, 2024	2 weeks prior to exam No later than: April 11, 2025	2 weeks prior to exam No later than: July 11, 2025
Prepare Thesis Approval form and submit to defense chair	Prior to Defense Day	Prior to Defense Day	Prior to Defense Day
Defend thesis or dissertation	November 22, 2024	April 25, 2025	July 25, 2025
Submit Thesis Approval form to the Dean of your School or College	December 6, 2024	May 9, 2025	August 1, 2025
Submit final thesis/dissertation to ProQuest	December 6, 2024	May 9, 2025	August 1, 2025
END OF TERM	December 14, 2024	May 17, 2025	August 2, 2025
COMMENCEMENT CEREMONY	December 14, 2024	May 17, 2025	December 13, 2025

REMINDERS

- 1) Students may be asked to make revisions by the exam committee. Be sure to **factor in time for revisions** when scheduling your exam/defense date rather than waiting until the deadline.
- 2) If any of the posted deadlines are missed, **graduation will be postponed to the next semester**. Students will be required to resubmit an application for graduation on their UCDAccess portal as it is not automatically deferred.
- 3) All forms should be **typed and signed electronically**.
- 4) Students **must be registered** in the semester in which they undertake comprehensive or final examinations as well as during the thesis, project, or dissertation defense.
- 5) Theses/dissertations should comply with the Format Guide **upon submission** for format review.
- 6) Transfer credit requests must be approved by the program and submitted **at least one semester prior** to the semester in which a master's student graduates or a doctoral student takes the comprehensive exam.