

FOR TRANSFER STUDENTS

**PROGRAM OVERVIEW**

The Bachelor of Arts in Public Administration, offered by the School of Public Affairs, prepares the next generation of civic-minded leaders to take active roles in organizations that promote the common good, such as local, state, and federal government agencies and nonprofit or nongovernmental organizations. Coursework explores the history and values of public service and public administration while building real-world capacity in areas such as managing people and resources, designing and evaluating programs, collaborating with others and across sectors, making ethical decisions, and communicating effectively in diverse environments. All courses are available online, providing students with the flexibility to schedule courses around the reality of family and work demands while also engaging both local and fully online students in public service opportunities in their own communities.

**CU DENVER ACADEMIC ADVISING**

**Advisor:** Hansen Millison  
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**Phone:** 303-315-5818  
**Office Location:** 1380 Lawrence St., Suite 525, Denver, CO 80204  
**Advising Hours:** By appointment

**How to schedule an advising appointment:**

Current undergraduate public administration students can schedule an advising appointment through Navigate. Prospective students, students wishing to change their major to public administration and public administration minor students should email [SPA.Advising@ucdenver.edu](mailto:SPA.Advising@ucdenver.edu) for an advising appointment.

**COURSEWORK THAT CAN BE COMPLETED AT PREVIOUS INSTITUTION**

The following is a “bucket” of requirements students can complete prior to transferring to CU Denver, including equivalent Colorado Community College System (CCCS) courses. To determine the equivalencies of courses to be completed at non-CU Denver institutions, students can visit [www.transferology.com](http://www.transferology.com). It is critical students connect with a CU Denver academic advisor to ensure planned courses will transfer and apply to CU Denver degree requirements. All non-CU Denver coursework must be completed with a C- or better to be eligible for transfer.

Students interested in completing an Associate (A.A. or A.S.) Degree or a [Colorado Statewide Transfer Articulation Agreement or Degree with Designation \(DWD\)](#) must work with their community/junior college academic advisor to create an academic plan that accounts for all degree or transfer articulation agreement requirements. Colorado Community College Students may also explore the option to complete [Reverse Transfer](#) at CU Denver.

CU Denver Requirements	CU Denver Credits	CCCS Equivalent Courses & Notes	CCCS Credits
<b>CU Denver Core Curriculum Requirements</b>	<b>34 - 40</b>		
ENGL 1020 – Core Composition I	3	ENG 1021	3
ENGL 2030 – Core Composition II	3	ENG 1022	3
Mathematics	3 - 4	GT-MA1 ( <i>MAT 1240 or MAT 1260 recommended</i> )	3-4
Arts	3	GT-AH	3
Humanities	3	GT-AH or GT-HI	3
Behavioral Sciences	3	GT-SS	3-4
Social Sciences	3	GT-SS or GT-HI*	3-4
Natural/Physical Science with lab	4 - 5	GT-SC1	4-5
Natural/Physical Science without lab or Math	3 - 5	GT-SC2 or GT-MA1 ( <i>except the course used for Core Math</i> ) or GT-SC1	3-5
International Perspectives	3	Additional GT-AH, HI, SS* ( <i>see note below</i> )	3
Cultural Diversity	3	<i>To be completed at CU Denver. This requirement must be completed with an upper-division course and CCCS courses will not apply.</i>	
<b>SPA Graduation Requirements</b>	<b>6-16</b>		
SPA Foreign Language	0 - 10	e.g., SPA 1012 or ASL 1122 <b>Students have several options to fulfill this requirement. Please consult a CU Denver SPA Academic Advisor.</b>	
SPA Social Sciences	6	Any two additional SS3 courses.	
<b>General electives</b>	<b>4-20</b>		
Electives		<i>Students select any approved course that will transfer to CU Denver and/or to help them complete their associate's degree. Students are encouraged to use Transferology to check transferability.</i>	

<b>Maximum Applicable Transfer Credits Recommended:</b>	<b>60</b>	<i>Depending on foreign language completion students will have varying amounts of general elective credit at CU Denver.</i>	
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**\*The applicability of Guaranteed Transfer (GT Pathways) courses to specific CU Denver Core Curriculum requirements requires completion of a block of five courses: two GT-AH course; one GT-HI course; one GT-SS course; and one additional GT-AH, GT-HI, or GT-SS course.**

**SAMPLE PLAN – COURSEWORK TO BE COMPLETED AT CU DENVER**

Based on successful completion of 60 applicable transfer credits and the complete “bucket” of requirements outlined above, students would have the following requirements remaining to complete at CU Denver. At CU Denver, students must tailor this plan based on the evaluation of previously completed college coursework (e.g., AP, IB, CLEP, dual/concurrent enrollment, and transfer credit), course availability, individual preferences related to course load, summer term courses, part-time or full-time student status, or add-on programs such as minors, concentrations, or double-majors.

**Note: this plan assumes students have completed the SPA Foreign Language proficiency requirement. Students who have not fulfilled this requirement must work with a CU Denver SPA Academic Advisor to modify this plan.** (Students must demonstrate foreign language proficiency through a 2<sup>nd</sup> semester college-level course equivalent (e.g., SPA 1012 or ASL 1122), proficiency testing through CU Denver’s Department of Modern Languages, or submitting their high school transcript demonstrating completion of a 2<sup>nd</sup> year (Level II) high school course with a minimum grade of “C-” (1.7) in the 2<sup>nd</sup> semester of the 2<sup>nd</sup> year). Students are strongly encouraged to submit their high school transcripts during the admission process for quick evaluation of foreign language completed in high school.

This sample plan will adjust accordingly depending on what electives a student completed while at community college. Students will work directly with their academic advisor to determine how many general electives they have left once they are admitted to CU Denver. The number of general electives can also change depending on whether the students has completed the SPA Foreign Language requirement. While not required, students are encouraged to pursue a minor or concentration as a way to structure their general electives. Common minors include Business, Communication, English, Ethnic Studies, History, Human Development & Family Relations, Law Studies, Philosophy, Political Science, Psychology, Sociology, and Spanish. Students may complete none or many minors that fit within their remaining degree requirements. Public Administration students have the option to declare a concentration in Nonprofit Management.

Year Three	Fall	CRS
	PUAD 1001	3
	PUAD 2001	3
	PUAD elective	3
	CU Denver Core Cultural Diversity <sup>c</sup>	3
	General Elective	3
	<b>Total Credit Hours</b>	<b>15</b>

Spring		CRS
PUAD 3001		3
PUAD 3002		3
PUAD 4001		3
PUAD elective		3
PUAD elective		3
<b>Total Credit Hours</b>		<b>15</b>

Year Four	Fall	CRS
	PUAD 4002	3
	PUAD elective	3
	PUAD elective	3
	PUAD elective	3
	Upper-division General elective	3
	<b>Total Credit Hours</b>	<b>15</b>

Spring		CRS
PUAD 4003		3
PUAD 4939 internship		3
PUAD elective		3
PUAD elective		3
General Elective		3
<b>Total Credit Hours</b>		<b>15</b>

<sup>c</sup> CU Denver Core Course    <sup>PE</sup> Prerequisite Enforced

**GENERAL PROGRAM AND GRADUATION REQUIREMENTS & POLICIES**

The following program requirements are based on degree requirements for the current Catalog year at CU Denver and are subject to change. Students are responsible for completing degree requirements based on the Catalog year for which they are admitted.

All CU Denver Public Administration students are required to complete the following minimum general graduation requirements:

1. Complete a minimum of 120 semester hours
2. Achieve a minimum 2.0 CU cumulative grade point average (GPA)
3. Complete all college and major requirements
4. Residency: complete a minimum of 30 hours in residence at CU Denver
5. Terminal Residency: 21 out of the last 30 hours in residence at CU Denver

Students are responsible for meeting with the academic advisor in their department to confirm major requirements. Students completing the Public Administration degree are required to complete the following minimum program requirements:

1. Complete 34-38 credit hours of CU Denver Core Curriculum coursework.
2. Complete 35-48 credit hours in general electives, which may include minor coursework (the number of general electives may vary)
3. Complete all PUAD major requirements, including PUAD 4939 Internship
  - a. A letter grade of C- or better is required for all courses counted towards the PUAD major
4. Complete a minimum 45 credit hours of upper-division (3000-level or above) coursework



Courses	Credits	Notes
* Course prerequisites change regularly. Students are responsible for consulting advisors and the class schedule in the student portal for prerequisite information. *		
Required CU Denver Core Curriculum Coursework	34-38	<a href="#">CU Denver Core Curriculum</a>
School of Public Affairs Graduation Requirements	6-16	
Additional Social Sciences	3	SPA students must complete a total of 3 Social Science courses from the Core
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Foreign Language	0-10	Through second semester proficiency. May be fulfilled via high school coursework or foreign language proficiency.
<b>Required PUAD Coursework</b>	48	
PUAD 1001: Introduction to Leadership and Public Service	3	This course also fulfills a SPA Social Science Core course
PUAD 2001: Management for Public Service	3	
PUAD 3001: Financial Management for Public Service	3	
PUAD 3002: Program Design, Evaluation, and Decision-Making	3	
PUAD 4001: Ethics in Public Service	3	
PUAD 4002: Leading for the Public Good	3	
PUAD 4003: Effective Communication for Public Service	3	
PUAD 4939: Internship (required for all Public Administration majors)	3	All Public Administration Majors must work with the Experiential Learning Center to enroll in an internship for credit. The internship requirement may be waived, depending on prior public administration experience. If the internship is waived, students take an additional Public Administration elective.
<b>Public Administration Electives:</b> students must complete eight of the following electives. Up to three of the eight electives may come from other departments with approval from your academic advisor. This list of electives is not exhaustive. More electives may be available.	24	For students pursuing a concentration within the Public Administration major, five of the eight electives must focus on that concentration and come from a pre-approved list.
PUAD 3500: Managing and Leading in Environmental Organizations	3	
PUAD 3600: Managing and Leading in International Organizations	3	
PUAD 3110: Seminar in Nonprofit Management	3	Required for <b>Nonprofit Management Concentration</b>
PUAD 3005: Collaboration Across Sectors	3	<i>Counts as 1 of the 3 electives needed for the Nonprofit Management Concentration</i>
PUAD 4006: Organizational Development	3	
PUAD 4008: Current Issues in Public Sector Organizations	3	
PUAD 4009: Human Service Organizations	3	
PUAD 4010: Public Service in Emergency Management and Homeland Security	3	
PUAD 4020: Social Entrepreneurship	3	<i>Counts as 1 of the 3 electives needed for the Nonprofit Management Concentration</i>
PUAD 4140: Nonprofit Financial Management	3	Required for <b>Nonprofit Management Concentration</b>
PUAD 4145: Philanthropy	3	
PUAD 4160: Nonprofit Boards and Executive Leadership	3	<i>Counts as 1 of the 3 electives needed for the Nonprofit Management Concentration</i>
PUAD 4220: Human Resource Management		
PUAD 4325: Public Private Partnerships	3	
PUAD 4600: Special Topics in Public Administration	3	
PUAD 4628: Urban Social Problems	3	<i>Counts as 1 of the 3 electives needed for the Nonprofit Management Concentration</i>
PUAD 4638: Colorado Politics, Policy, and Administration	3	
General electives	35-50	The actual number of general elective credits will vary greatly between students, depending on transfer credit, minors, foreign language proficiency, and course choice.